

9 FAM Appendix F, 100 MAINTAINING ISSUED VISA FILES

(TL:VISA-397; 04-17-2002)

9 FAM Appendix F, 101 NIV FILES

(TL:VISA-397; 04-17-2002)

Posts must retain all nonimmigrant visa records (Form DS-156, Nonimmigrant Visa Application and old copies of Form OF-156) in their files indefinitely.

9 FAM Appendix F, 102 IV AND DV FILES

(TL:VISA-397; 04-17-2002)

Post shall not maintain any file copy of issued immigrant visas, including DVs. A copy of Form OF-155B, Immigrant Visa and Alien Registration is for internal control and shall be destroyed as a controlled document in accordance with 9 FAM 42.73 PN11.2 after visa number reconciliation.

9 FAM Appendix F, 103 FILES OF ISSUED IMMIGRANT VISAS

(TL:VISA-397; 04-17-2002)

Posts shall not maintain any file copy of issued immigrant visas.

The duplicate copy of Form OF-155B, *Immigrant Visa and Alien Registration* is for internal control purposes only and shall be destroyed as a controlled document in accordance with 9 FAM 42.73 PN 11.2 after visa number reconciliation.